

## Syllabus for MATH 376L – Math Lab for Pre-Algebra – Klamath Trinity Instructional Site

<b>Semester &amp; Year</b>	Spring 2018	
<b>Course ID and Section #</b>	MATH-376L-K4029	
<b>Instructor's Name</b>	Danny Ammon	
<b>Day/Time</b>	T TH 5:55PM – 6:55PM	
<b>Location</b>	HTEC Room 1	
<b>Number of Credits/Units</b>	0.5 units	
<b>Contact Information</b>	<i>Office location</i>	HTEC Room 1
	<i>Office hours</i>	By appointment. Email Danny-Ammon@redwoods.edu
	<i>Phone number</i>	
	<i>Email address</i>	Danny-Ammon@redwoods.edu
<b>Textbook Information</b>	<i>Title &amp; Edition</i>	No additional textbooks are required for Math Lab
	<i>Author</i>	
	<i>ISBN</i>	
<b>Course Description</b>		
<p>A course which offers instructional support for students in Pre-Algebra (Math 276 or Math 376), given in a self-paced lab environment. Students receive on-on-one and small group instruction designed to enhance success in Math 276 or Math 376.</p> <p>Note: <i>Students should be enrolled in Math 276 or Math 376 or similar course. Every 0.5 unit of LAB requires 27 hours (22.5 actual 60-minute hours is equivalent to 27 "classroom" 50-minute hours).</i></p>		
<b>Student Learning Outcomes</b>		
<p>Students should be able to do as a result of taking this course:</p> <ol style="list-style-type: none"> <li>1. Use numerical, graphical, symbolic, and verbal representations to solve problems and communicate mathematics.</li> </ol>		
<b>Special Accommodations</b>		
<p>College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact <a href="#">Disabled Students Programs and Services</a>. Students may make requests for alternative media by contacting DSPS at 530-625-4821 Ext 23.</p>		
<b>Academic Support</b>		
<p>Academic support is available at <a href="#">Counseling and Advising</a> and includes academic advising and educational planning, <a href="#">Academic Support Center</a> for tutoring and proctored tests, and <a href="#">Extended Opportunity Programs &amp; Services</a>, for eligible students, with advising, assistance, tutoring, and more. Contact the CR KT Office for specific information at (530) 625-4821.</p>		
<b>Academic Honesty</b>		
<p>In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and may be reported to the Chief Student Services Officer or</p>		

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designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website at: <http://www.redwoods.edu/board/Board-Policies/Chapter-5-Student-Services>. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

### **Disruptive Classroom Behavior**

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; physically or verbally abusive behavior. In such cases, where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, he or she may be reported the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website at: <http://www.redwoods.edu/board/Board-Policies/Chapter-5-Student-Services>.

Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

### **Emergency Procedures for the Klamath Trinity Instructional Site:**

Please review the responsibilities of, and procedures used by, the College of the Redwoods, Klamath-Trinity Instructional Site (KTIS) to communicate to faculty, staff, students and the general public during an emergency. It is the responsibility of College of the Redwoods, Klamath-Trinity Instructional Site (KTIS) to protect life and property from the effects of emergency situations within its own jurisdiction.

1. In the event of an emergency, communication shall be the responsibility of the district employees on scene.
  - a. Dial 911, to notify local agency support such as law enforcement or fire services.
  - b. If safe to do so, notify key administrators, departments, and personnel.
  - c. If safe to do so, personnel shall relay threat information, warnings, to ensure the school community is notified.
  - d. Contact Jolene Gates 530-625-4821 to notify of situation.
  - e. Contact Hoopa Tribal Education Administration office 530-625-4413
  - f. Notify Public Safety 707-476-4111.
  
2. In the event of an emergency, the responsible district employee on scene will:
  - a. Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet.
  - b. Lock all doors and turn off lights if in lockdown due to an active shooter or similar emergency.
  - c. Close all window curtains.
  - d. Get all inside to safe location Kitchen area is best internal location.
  - e. If a police officer or higher official arrives, they will assume command..
  - f. Wait until notice of all is clear before unlocking doors.
  - g. If safe to do so, move to the nearest evacuation point outside building (Pooky's Park), directly behind the Hoopa Tribal Education Building.
  - h. Do not leave site, unless it has been deemed safe by the person in command.

College of the Redwoods – Spring 2018

**Math 376L Math Lab for Pre-Algebra**

**MATH-376L-K4029 is ½ unit**

**Math Lab Instructor:** Danny Ammon  
**Contact Information:** Office: HTEC Room 1  
email: [danny-ammon@redwoods.edu](mailto:danny-ammon@redwoods.edu)  
[Put “MATH 376L” in subject line of email message]

**Official Course Description:** (from official Course Outline):

**Math-376L Math Lab Pre- Algebra** (0.5 – 1.0 units LAB) P/NP only

A course which offers instructional support for students Pre- Algebra (Math 276 or Math 376), given in a self-paced lab environment. Students receive on-on-one and small group instruction designed to enhance success in Math 276 or Math 376 (or similar course).

Note: *Students should be enrolled in Math 276 or Math 376 or similar course. Every 0.5 unit of LAB requires 27 hours (22.5 actual 60-minute hours is equivalent to 27 “classroom” 50-minute hours).*

**Math 376L Course Learning Outcomes:** *Students should be able to do as a result of taking this course:*

1. Use numerical, graphical, symbolic, and verbal representations to solve problems and communicate mathematics.

More information: See also the Math 376L course webpage at:

<http://msenux2.redwoods.edu/mathdept/courses/math376L.php> and the official course outline at:  
<http://msenux2.redwoods.edu/mathdept/outlines/current/math376L.php>

**Course Requirements (subject to change with fair notice):**

**Course Requirements (subject to change with fair notice):**

MATH-376L may be taken for a grade of “P” (pass) or “NP” (no pass) only. This course is not repeatable.

To pass the ½-unit class, a student must complete a set of course-specific online assignments, and have at least 22.5 hours of documented attendance during the Math Lab Open Hours. Otherwise, the student will receive a grade of “NP” (no pass).

Be sure to check Canvas frequently for updates, announcements, and assignments.

**Locations and Open Hours:**

**The Math Lab is located at HTEC Room 1 on the Klamath-Trinity campus.**

**Math Lab Hours for days when regular classes are in session:**

Tuesdays and Thursdays 5:55PM – 6:55 PM

- **CLOSED on CR Holidays, Breaks and during Finals Week**

**Online Assignment Schedule:**

Three online assignments will be assigned through Canvas as follows:

**Assignment #1:** Assigned sometime during Week 2 of classes (week of January 22<sup>nd</sup>) and will be due by end of Week 5 (February 18<sup>th</sup>)

**Assignment #2:** Assigned sometime during Week 7 of classes (week of February 26<sup>th</sup>) and will be due by end of Week 10 (April 1<sup>st</sup>)

**Assignment #3:** Assigned sometime during Week 12 of classes (week of April 9<sup>th</sup>) and will be due by end of the semester (May 11<sup>th</sup>)

**Please be sure to check Canvas regularly for Assignments, Announcements, and Grades.**

*This syllabus is subject to change.*

*College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.*